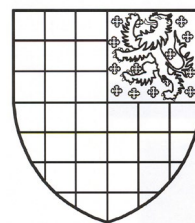


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**LEWES  
TOWN  
COUNCIL**

## ***MINUTES***

of the meeting of the **All Saints Centre (ASC) Steering Group** held on **Thursday 12<sup>th</sup> April 2012**, in the **Yarrow Room, Town Hall**, Lewes at **7:30pm**.

**PRESENT** Cllrs Catlin (Wischhusen); M Chartier; J Daly; M Kent; M Milner; S Murray; R O’Keeffe; A Price and Dr M Turner. Also attending: Cllr P Kingham (*not appointed to Steering Group*)

**In attendance:** S Brigden (*Town Clerk [TC]*)

**ASCSG2011/17** **APOLOGIES FOR ABSENCE:** There were none.

**ASCSG2011/18** **DECLARATIONS OF INTEREST:** There were none

**ASCSG2011/19** **PUBLIC QUESTIONS:** There were none. (No public or press were present)

**ASCSG2011/20** **BUSINESS OF THE MEETING:**

1 Members discussed the present position with regard to film screenings at All Saints. The members of the sub-group (Cllrs Turner and Catlin) who had been tasked with working-through details reported that they had met three times with the executive committee of Lewes Film Club, and once with the preferred seating contractor, on-site at the Centre, and matters were progressing steadily. TC and the ASC Manager had met the Oyster Project on two occasions, to discuss early ideas.

2 There was some discussion on the subject of equipment, and the cinema industry’s gradual adoption of digital streaming technology. It was reported that Lewes Film Club were abreast of that situation, and already equipped to show films produced on digital disc. Should the need arise, or it be appropriate, to show 35mm reels, the club retained their original projector, and were confident that an upgraded machine could be readily obtained at little or no cost from one of the many establishments who were currently installing modern systems.

3 The issue of lead-times for programming of titles was discussed, and it was reported that this would operate on the same basis as other independent cinemas; with around six weeks elapsing following initial release for most popular films. It was acknowledged that the customary programming of both current film operators at All Saints allowed a break during July and August. This allowed the ASC a period in which maintenance or repairs could be carried-out. It had been proposed that a screening to “launch” the Council’s new service might be mounted in July, but it had become apparent that this would conflict with likely installation dates for new seating and routine repairs, and would represent a notable deviation from established practice. It was hoped that an opportunity might be found for a special screening in advance of the September resumption of the main service; perhaps of the films of Lewes in the 1930’s which had been rediscovered last year.

5 Members considered the detailed quotations received for the installation of retractable tiered seating, and the various permutations of “optional extras”. It was decided to accept the quotation (ref 9035revB) from Auditoria Seating, with the inclusion of fascia panels; side drapes; higher-specification fixed seats to the balcony; and electrically-powered operation of the rake assembly. The total cost of this specification would be £29,825.64. Colour examples for seating fabric were considered and after extensive discussion two shades of dark blue were agreed.

6 The ASC Manager held significant research information for the next steps in areas such as online booking and ticket sales. This was work-in-progress.

**ASCSG2011/21**

*The meeting closed at 9:00pm*